



Charity Reference No: 1149480  
Registered Company No: 08232340

### **WNSMK Code of Conduct**

For a safe and pleasant environment for everyone the WNSMK asks all its volunteers to:

- Inform the relevant Team Leader as soon as possible if for any reason you are unable to attend your shift.
- Report any problems or concerns to the relevant Team Leader\* in the first instance as soon as they arise.
- Refrain from the consumption of any alcohol or other intoxicating substances prior to a shift.
- Treat other people's beliefs, religious faiths and political views with respect.
- Respect the confidentiality of information about guests and fellow volunteers at all times (unless there is a serious safeguarding issue to be referred to a Team Leader\*).
- Dress appropriately and modestly at all times.
- Refrain from pursuing relationships of a romantic or intimate nature with any guest.
- Refrain from giving or receiving personal gifts (goods or money).

\* Please note Team Leaders will be trained in their own procedures for appropriate courses of action and referrals.

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*Registered office:*

Winter Night Shelter Milton Keynes, The Ridgeway Centre, Featherstone Road,  
Wolverton Mill South, Milton Keynes, MK12 5TH